FINAL REPORT / BV-TS

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| **Event** |  | | |
| **Dates of competition** |  | | |
| **Gender** |  | | |
| **Technical Supervisor** |  | | |
| **Item** | **YES** | **NO** | **Comments, Remarks and Proposals** | |
| **(*please provide detailed information for each of the below items)*** | |
| FACILITIES | | | |
| VENUE AND STADIUM | | | |
| Location and surrounding |  |  |  | |
| Number of courts (competition / warm-up) |  |  |  | |
| Size of courts and layout (Orientation) |  |  |  | |
| Sand quality and depth |  |  |  | |
| Bleachers - Quality and capacity |  |  |  | |
| Court Equipment |  |  |  | |
| Balls |  |  |  | |
| Flags of participating counties |  |  |  | |
| Sound system |  |  |  | |
| Lighting *(if any)* |  |  |  | |
| Required areas: CEV, Organization, Press, VIP, Athletes, Medical, Staff |  |  |  | |
| Time when everything was ready to use |  |  |  | |
| Remarks on “Facilities”: | | | |
| PERSONNEL | | | |
| List of CEV Officials present on site – name and function |  |  |  | |
| Refereeing clinic, number of neutral and local referees, special occurrences |  |  |  | |
| Organization chart |  |  |  | |
| Staff overall performance |  |  |  | |
| Remarks on “Organization”: | | | |
| COMPETITION | | | |
| GENERAL INFORMATION ABOUT COMPETITION | | | |
| Number of participating teams |  |  |  | |
| Competition dates for Main Draw – Qualification (if any) - Country Quota (if any) |  |  |  | |
| Number of scheduled/played matches per day, start and end of competition |  |  |  | |
| Remarks on “Competition”: | | | |
| PRELIMINARY INQUIRIES AND TECHNICAL MEETINGS | | | |
| Times and venue of Preliminary Inquiry and Technical Meetings (CQ – QT if any, MD) |  |  |  | |
| Preparations and organization |  |  |  | |
| Teams absent / Reasoning |  |  |  | |
| Remarks on “Technical Meetings”: | | | |
| SANCTIONS AND FINES | | | |
| Fines, Number of BV forms sent to CEV |  |  |  | |
| Athletes Team`s name, type of sanction and amount |  |  |  | |
| Remarks on “Sanctions and Fines”: | | | |
| UNIFORMS | | | |
| Team uniforms : Sufficient amount of uniforms for competition, Sizes and Colors, Size advertizing, Country code and Player number |  |  |  | |
| Referees‘ uniforms |  |  |  | |
| Officials‘ uniforms |  |  |  | |
| Staff uniforms |  |  |  | |
| Remarks on “Uniforms”: | | | |
| WEATHER AND SPECTATORS | | | |
| General weather during the competition |  |  |  | |
| Special occurrences |  |  |  | |
| Comments about date of competition |  |  |  | |
| Total spectators attendance during the QT (*if any*) and each day of MD |  |  |  | |
| Remarks on “Weather and Spectators”: | | | |
| MARKETING AND PRESS | | | |
| MARKETING | | | |
| Presentation |  |  |  | |
| Sponsors - Name/Company and Brand/Category/Product |  |  |  | |
| Actions: Match Presentation; Speaker and DJ; Showes, Dancers and Games; Give-aways and samples |  |  |  | |
| CEV Signage |  |  |  | |
| Logo on Athletes/Officials uniforms, Panels, Flags, Backdrops, Podium, Poster |  |  |  | |
| Fulfillment of CEV/Event’s Marketing Regulations |  |  |  | |
| Remarks on “Marketing”: |  |  |  | |
| PRESS | | | |
| Organizer’s press staff |  |  |  | |
| Press conferences |  |  |  | |
| Press releases |  |  |  | |
| Organizer’s website, facebook, twitter, other social networks |  |  |  | |
| Other press events |  |  |  | |
| Remarks on “Press”: | | | |
| INFORMATION | | | |
| Information billboards on site |  |  |  | |
| Photographers |  |  |  | |
| Upload of results and photos to the CEV website |  |  |  | |
| Remarks on “Information”: | | | |
| PROMOTION | | | |
| Fulfillment of promotional plan |  |  |  | |
| Promotional activities |  |  |  | |
| Remarks on “Promotion”: | | | |
| TV BROADCASTING | | | |
| Station/Broadcaster |  |  |  | |
| Dates, Times and durations of broadcasting |  |  |  | |
| Number of cameras, direction |  |  |  | |
| Remarks on “TV Broadcasting”: | | | |
| LIVE STREAMING | | | |
| Live Streaming |  |  |  | |
| SERVICES | | | |
| MEDICAL SERVICE | | | |
| Medical facilities and service |  |  |  | |
| Anti-Doping facilities and testing |  |  |  | |
| Remarks on “Medical Services”: | | | |
| ACCOMMODATION AND BOARD | | | |
| Board and lodging |  |  |  | |
| Remarks on “Accommodation and Board”: | | | |
| TRANSPORT | | | |
| Organization of transport; distances Airport-Hotel, Hotel-Venue |  |  |  | |
| Remarks on “Transport”: | | | |
| SOCIAL ACTIVITIES | | | |
| Social activities |  |  |  | |
| OTHER | | | |
| PRIZE MONEY AND PER DIEM | | | |
| Prize money*(where applicable)* |  |  |  | |
| Per diem |  |  |  | |
| Remarks on “Prize Money + Per Diem”: | | | |
| AWARDING CEREMONY | | | |
| Officials present |  |  |  | |
| Teams present |  |  |  | |
| Trophies and medals |  |  |  | |
| Fulfillment of CEV Guidelines |  |  |  | |
| Remarks on “Awarding Ceremony”: | | | |

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| GENERAL IMPRESSIONS AND REMARKS |
| Positive:  Negative: |
| RECOMMENDED improvements |
|  |

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|  | *- Name -* |  | *- Name -* |  | *- Name -* |
|  | Signature of the Tech. Supervisor |  | Acknowledged by the NF Delegate |  | Acknowledged by the Tournament Director |
|  |  | | | | |
|  | Date and Venue | | | | |

**The Technical Supervisor SHALL send this report AS WORD DOCUMENT to** [**beach@cev.lu**](mailto:beach@cev.lu)

**within TWENTY-FOUR HOURs after the EVENT.**